**GRANTEE/PROJECT REPORTING FORM**

**Agency/Organization: Aging and Disability Service Division (ADSD) Quarter #: 2**

# Project Director: Cheyenne Pasquale Reporting Dates: 1/1/17-3/31/17

# NGCDD GOAL 3, OBJ. 4, Annually educate a minimum of 100 persons with I/DD and their families to be able to make informed choices throughout their lifespan.

# NGCDD Expected Outcome(s) of this project:

* People with I/DD will be provided educational information that will give them the ability to make decisions throughout their lifespan guided by informed choice.
* Persons with I/DD will receive accessible and appropriate information on available healthcare resources.

## NARRATIVE

## Objective 1: Increase individuals knowledge of LTSS services and access options through a NWD system

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| **Activity 1A) Identify and attend a minimum of 12 outreach events for people with I/DD**  |
| **WHAT** | **IMPACT OF ACTIVITY** | **HOW DO YOU KNOW?** |
| During this quarter, the Training and Outreach Specialist was hired. Lorraine O’Leary started in her official capacity on March 20, 2017. Additionally, marketing efforts under the Balancing Incentives Program in collaboration with the state Medicaid agency have continued. On March 21st, I met with the marketing firm to begin outlining a plan to do specific outreach events to specific populations. In the next quarter, well begin targeted outreach re: the NWD system using materials developed by the marketing firm.  | N/A | N/A |
| **Activity 1B) Connect a minimum of 100 people with I/DD to LTSS services** |
| **WHAT** | **IMPACT OF ACTIVITY** | **HOW DO YOU KNOW?** |
| The Assess My Needs form continues to be promoted to the general public through the NWD Marketing Campaign.  | Consumers and family members complete the self assessment online.  | 10 referrals were received by the Regional Centers during this quarter.  |

**Objective 2: Develop statewide standards and training for person-centered counseling.**

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| **Activity 2A) Convene Person Centered Counseling (PCC) workgroup** |
| **WHAT** | **IMPACT OF ACTIVITY** | **HOW DO YOU KNOW?** |
| During this quarter, the PCC workgroup met on January 23rd and March 20th.  | Continued work towards setting the standards and training for PCC in Nevada.  | N/A |
| **Activity 2B) Develop PCC standards and staff training** |
| **WHAT** | **IMPACT OF ACTIVITY** | **HOW DO YOU KNOW?** |
| During this quarter, the group drafted a Certification Program outline with 2 levels of certification. One for general staff, intake workers, and community partners orienting them to the person centered philosophy. The second level will provide training to staff designated as Person Centered Counselors in the NWD system. Additionally, the group drafted PCC job duties, core competencies and skills for staff doing person-centered counseling.  | These activities will provide the foundation for Nevada’s PCC standards and staff training.  | N/A  |
| **Activity 2C) Implement PCC staff training (train at least 50 NWD partner staff)** |
| **WHAT** | **IMPACT OF ACTIVITY** | **HOW DO YOU KNOW?** |
| N/A | N/A | N/A  |

**Objective 3: Ensure that people with I/DD understand person-centered counseling and their role in the process.**

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| **Activity 3A) Develop consumer PCC education materials** |
| **WHAT** | **IMPACT OF ACTIVITY** | **HOW DO YOU KNOW?** |
| This activity will begin in April 2017.  | N/A | N/A  |
| **Activity 3B) Implement consumer PCC education (train at least 50 people w/I/DD)** |
| **WHAT** | **IMPACT OF ACTIVITY** | **HOW DO YOU KNOW?** |
| This activity will begin in July 2017.  | N/A | N/A |

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| **Additional Narratives** |
| **COLLABORATIONS** | **CULTURAL DIVERSITY** | **TARGETED DISPARITY** |
| Division of Public and Behavioral Health, Division of Child and Family Services, UNR – Nevada Center for Excellence in Disabilities, and Governor’s Council for Developmental Disabilities  | N/A during this quarter  | N/A during this quarter  |

PERFORMANCE MEASURES:

* **Report numbers for the current quarter only.** Do not duplicate activities/numbers reported in previous quarters, even if efforts continued this quarter. Continuing efforts can be reported in the narrative above.
* Provide numbers for any Performance Measures that apply to your project, being sure to include descriptions where asked.

Individual and Family Advocacy Performance Measures

# Consumer Satisfaction Survey Data

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| --- | --- |
| Number of surveys distributed to **people with I/DD** | 0 |
| Number of surveys distributed to **family members of people with I/DD** | 0 |
| Number of surveys distributed **to all** (includes professionals, people with I/DD, family members and other) | 0 |
| Number of surveys returned **in all** (includes professionals, people with I/DD, family members and other) | 0 |
| Number of surveys returned by **people with I/DD** | 0 |
| Number of surveys returned by **family members of people with I/DD** | 0 |

# Individual and Family Advocacy - OUTPUT MEASURES

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| --- | --- | --- |
| IFA 1.1 | Number of **people with I/DD** who participated in project activities designed to increase their knowledge of how to take part in decisions that affect their lives, the lives of others, and/or systems. You can get this number from the surveys received, sign in sheets or whatever method you prefer.  | 0 |
| IFA 1.2  | Number of **family members of people with I/DD** who participated in project activities designed to increase their knowledge of how to take part in decisions that affect the family, the lives of others, and/or systems. You can get this number from the surveys received, sign in sheets or whatever method you prefer. | 0 |

# Individual and Family Advocacy - OUTCOME MEASURES

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| --- | --- | --- |
| IFA 2.1 | After participation in Council supported activities, the number of **people with I/DD** who reportincreasing their advocacy as a result of Council work. This is IFA 2.1/2.2 on the Consumer Satisfaction Surveys | 0 |
| IFA 2.2 | After participation in Council supported activities, the number of **family members of people with I/DD** who report increasing their advocacy as a result of Council work. This is IFA 2.1/2.2 on the Consumer Satisfaction Surveys | 0 |

# Individual and Family Advocacy - SUB-OUTCOME MEASURES

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| --- | --- | --- |
| IFA 2.2.1 | The number of **people with I/DD and family members** who are better able to say what they want/say what is important to them. This is IFA 2.2.1 on the Consumer Satisfaction Surveys. (Count number of people with I/DD and families **only.)** | 0 |
| IFA 2.2.2 | The number of **people with I/DD and family members** who are participating now in advocacy activities to them. This is IFA 2.2.2 on the Consumer Satisfaction Surveys. (Count number of people with I/DD and families **only.)** | 0 |
| IFA 2.2.3 | The number of **people with I/DD and family members** who are on cross-disability coalitions, policy boards, advisory boards or other leadership position This is IFA 2.2.3 on the Consumer Satisfaction Surveys. (Count number of people with I/DD and families **only.)** | 0 |

# Over-All Consumer Satisfaction

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| --- | --- | --- |
| IFA 3 | The number of **people** satisfied with this project activity. This is IFA 3.1/3.2 on the Consumer Satisfaction Surveys. (Count professionals, people with I/DD, family members **and** other) | 0 |
| IFA 3.1 | The number of **people with I/DD** satisfied with this project activity. This is IFA 3.1/3.2 on the Consumer Satisfaction Surveys.  | 0 |
| IFA 3.2 | The number of **family members of people with I/DD** satisfied with this project activity. This is IFA 3.1/3.2 on the Consumer Satisfaction Surveys. | 0 |

Systems Change Performance Measures

# SC Sub-output measures

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| SC 1.1.1 | The number of policy and/or procedures created or changed. Changes could include items created | 0 |
| Describe:  |
| SC 1.2.1 | The number of statute and/or regulations created or changed. Changes could include items created, data could include items drafted. | 0 |
| Describe:  |
| SC 1.3.1 | The number of promising practices created. | 0 |
| Describe:  |
| SC 1.3.2 | The number of promising practices supported through Council activities. | 1 |
| Describe: The development of a PCC certification program is a promising practice highlighted by the Administration for Community Living.  |
| SC 1.3.3 | The number of best practices created. | 0 |
| Describe:  |
| SC 1.3.4 | The number of best practices supported through Council activities. | 0 |
| Describe:  |
| SC 1.4.1 | The number of people trained or educated through Council systemic change initiatives. This number reflects “others trained/educated”; it does **not** include people with I/DD or family members of people with I/DD.  | 0 |
| Describe:  |
| SC 1.5.1 | The **number of** Council supported systems change **activities** with organizations actively involved. | 1 |
| Describe: The PCC workgroup is a collaborative of many agencies.  |

# SC 2: Sub-outcome measures

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| --- | --- | --- |
| SC 2.1.1 | The number of policy, procedure, statute, or regulation changes improved as a result of systems change. Data could include statewide changes and local or organizational level changes. Improvement could be a result of the creation of, or a change to, a policy, procedure, statute, or regulation. | 0 |
| Describe:  |
| SC 2.1.2 | The number of policy, procedure, statute, or regulations changes implemented. | 0 |
| Describe:  |
| SC 2.1.3 | The number of promising and/or best practices improved as a result of system change activities. | 0 |
| Describe:  |
| SC 2.1.4 | The number of promising and/or best practices that were implemented. | 0 |
| Describe:  |

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| --- | --- |
| Any other performance measures/numbers not reported above that you would like the Council to know about? |  |
| Describe:  |  |

Additional Questions:

1. Were any products or deliverables created as a result of grant funds or efforts?

No products were created during this reporting period.

1. If you are using the above products and or deliverables in your Performance Measure Data, what is your identified method of tracking the impact of the product/deliverables and the results?

N/A

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| Definitions:  |
| Best Practice: A technique or methodology that, through experience and research, has proven to reliably lead to a desired result. |
| Changed: The act of making or becoming different.  |
| Created: To cause to come into being. |
| Implemented: To put into effect, put into action, put into practice, carry out, enact. |
| Improved: To make or become better, to raise to a more desirable condition, or quality. |
| Policy: A statement of how an organization or entity intends to conduct its services, actions, or business. Policies provide a set of guiding principles to help with decision making.Procedure: A description of how each policy will be put into action. Procedures often outline who will do what; what steps will be taken, and which forms to use. |
| Policy and/or procedure change: A policy and/or procedure change reflects a course of action that has the potential to create or improve policies and/or procedures regarding services and supports that promote self-determination, independence, productivity, and integration and inclusion in all facets of community life. |
| Promising Practice: a practice with an innovative approach that improves upon existing practice and positively impacts the area of practice. The practice should demonstrate a high degree of success and the possibility of replication in other agencies or settings, but has not been tested. |
| Regulation: A rule or administrative code issued by governmental agencies at all levels, municipal, county, state, and federal. Regulations are not laws, but have the force of law since they are adopted under authority granted by statutes. |
| Statute: A law or other enactment made by a legislature and expressed in a formal document.Statute and/or regulation change: A law and/or rule or administrative code that has the potential to improve laws, rules, or administrative codes regarding services, supports, and other assistance that promote self-determination, independence, productivity, and integration and inclusion in all facets of community life. |
| Trained, or educated: Training is an organized activity designed to give information and/or instructions to improve performance or help attain knowledge or skill; educated means to give information about something. This number would not include general public education (web-site hits, newspaper, social media, etc.) |

**Revised 9/30/16**