**NV Governor’s Council on Developmental Disabilities (NGCDD) Budget Committee Meeting Minutes for May 2, 2017**

**Tele-conference**NV Governor’s Council on Developmental Disabilities
896 W. Nye Ln., STE 202
Carson City, NV 89703

# Special Notes

* All items reviewed during this meeting are available for view on the NGCDD website; under the event created for this meeting: [www.nevadaddcouncil.org](http://www.nevadaddcouncil.org/)
* Bolded text under a heading indicates an action taken by the NGCDD.

# Introductions

Committee Members Present: Robbin Dunn, Committee Chair; Jenny Casselman; Jason Kolenut; Mary Liveratti; Steve Rock

Committee Members Absent: Russell Lehmann; Jack Reid; Jodi Thornley

NGCDD Staff Present: Kari Horn, Projects Manager; Sherry Manning, Executive Director; Ellen Marquez, Executive Assistant

# Call to Order

Meeting was called to order by Budget Committee Chair, Robbin Dunn at 2:34 p.m.

Executive Assistant, Ellen Marquez verified that the agenda for this meeting was posted to the appropriate locations on April 26, 2017.

# Public Comment

Ms. Dunn asked if there was any public comment. None was given

# Approval of Minutes from the November 2016 Meeting

Ms. Dunn asked if everyone reviewed the minutes from the November 2, 2016 meeting and if there was a motion.

**Mary Liveratti motioned to accept the November 2, 2016 minutes as written. Jason Kolenut seconded the motion. The motion passed unanimously.**

# Presentation and Recommendations on NGCDD Council Budget

This agenda item began with an introduction of Jason Kolenut, ASO III with the DHHS Director’s office. Mr. Kolenut is the fiscal person the Council reports through at the Designated State Agency, Department of Health and Human Services (DHHS).

Mr. Kolenut and Executive Director, Sherry Manning presented the budgets for State Fiscal Year (SFY) 2017 and the Legislative Approved State Budget for SFY 2018 and 2019 and Federal Fiscal Year (FFY) 2016 and 2017 obligations and liquidations. Mr. Kolenut and Ms. Manning gave background information on the Council budget process, and updated the Committee on the progress of drawing down State funds, as well as introduced the plan to obligate the funds.

Ms. Manning reviewed the following handouts:

* Director’s Office – Budget Account 3154 – SFY 17 Fund Map (actuals through 04/24/17)
* Estimated FFY 2017 Obligation (10/1/2016 – 9/30/17)
* Federal Awards 2016, 2017, 2018
* Activities, Timeline and Funding Matrix

After review and discussion, Ms. Dunn asked if there was a motion to accept the budget.

**Jenny Casselman motioned to approve the budget as written. Ms. Liveratti seconded the motion. The motion passed unanimously.**

# Public Comment

Ms. Dunn asked if there was any public comment. None was given.

# Next Meeting Date

The next NGCDD Budget Committee meeting is set to be held on Wednesday, July 19, 2017, at 2:30 p.m.

# Adjournment

Ms. Dunn adjourned the meeting at 3:05 p.m.