**NV Governor’s Council on Developmental Disabilities (NGCDD) Budget Committee Meeting Minutes for September 20, 2017**

**Tele-conference**NV Governor’s Council on Developmental Disabilities
896 W. Nye Ln., STE 202
Carson City, NV 89703

# Special Notes

* All items reviewed during this meeting are available for view on the NGCDD website; under the event created for this meeting: [www.nevadaddcouncil.org](http://www.nevadaddcouncil.org/)
* Bolded text under a heading indicates an action taken by the NGCDD.

# Introductions

Committee Members Present: Robbin Dunn, Committee Chair; Jenny Casselman; Jason Kolenut; Mary Liveratti; Jack Reid; Steve Rock

Committee Members Absent: Jodi Thornley

NGCDD Staff Present: Kari Horn, Projects Manager; Sherry Manning, Executive Director; Ellen Marquez, Executive Assistant

# Call to Order

Meeting was called to order by Budget Committee Chair, Robbin Dunn at 2:30 p.m.

Executive Assistant, Ellen Marquez verified that the agenda for this meeting was posted to the appropriate locations on September 13, 2017.

# Public Comment

Ms. Dunn asked if there was any public comment. None was given

# Approval of Minutes from the May 2017 Meeting

Ms. Dunn asked if everyone reviewed the minutes from the May 2, 2017 meeting and if there was a motion.

**Steve Rock motioned to accept the May 2, 2017 minutes as written. Jenny Casselman seconded the motion. The motion passed unanimously.**

# Presentation and Recommendations on NGCDD Council Budget

Ms. Dunn deferred this agenda item to Sherry Manning. Ms. Manning referred to the handouts. Jason Kolenut, ASO III with the DHHS Director’s office was asked if he had anything to add. He stated he did not.

Ms. Manning began with page one and two of the handouts. When the Committee met in June, she was unaware at the time the Committee would be reverting some State General Funds. Ms. Manning, Mr. Kolenut and Kari Horn met to discuss the fund map which is how she keeps track of the State and Federal funding draw down. During the meeting, Ms. Manning and Mr. Kolenut discovered there was funding left and it was possibly due to a formula error in the fund map. Mr. Kolenut continued the discussion and explained the possibility of why there are funds remaining.

Jack Reid inquired if there is funding left this year, will legislature look at that and reduce the amount of funding for the following year. Mr. Kolenut responded it should not happen for 2018/2019. There is still an agreement that legislature would probably still give the 25%/75% split.

Ms. Manning stated since there was an error in the fund map, she and Mr. Kolenut will be looking at the budget in March 2018, to be sure the funding is being drawn down. Mary Liveratti asked if the information was corrected. Mr. Kolenut answered the question by stating the fund map is being run differently than it has been in the past and will keep a watch on it as the fiscal year continues.

Mr. Reid asked if the match was previously considered when the 25% was calculated prior to this year. Mr. Kolenut stated he cannot answer that as he has only been around for a year, but he would answer no. The match may have been there, but it was not considered. The match is now being considered.

Ms. Manning continued with the 2016 Federal budget and explanation. All grant awards need to be obligated by the end of September with grantees drawing down 2016 funds and drawing down into 2017 funds which is how the funding should continue. Page four reviews the fund map and the authority given by the legislature for spending.

After explaining the categories and draw downs, Ms. Manning asked for approval from the Committee to award more funds to applicants to fulfill our 5 year state plan. She stated the NGCDD Council approved, at the September 7, 2017 Council meeting, if the Budget Committee approved the extra $100,000, the Evaluation Committee go back to the applications received to award funding to the applicants.

**Mr. Rock motioned to approve the budget as presented. Ms. Casselman seconded the motion. The motion passed unanimously.**

# Public Comment

Ms. Dunn asked if there was any public comment. None was given.

# Next Meeting Date

The next NGCDD Budget Committee meeting is set to be held on Wednesday, January 17, 2018, at 2:30 p.m.

# Adjournment

Ms. Dunn adjourned the meeting at 3:06 p.m.