**NV Governor’s Council on Developmental Disabilities (NGCDD) Evaluation Committee Meeting Minutes from May 12, 2022**

NV Governor’s Council on Developmental Disabilities  
808 West Nye Lane  
Carson City, NV 89703

# Special Notes

* All items reviewed during this meeting are available for view on the NGCDD website; under the event created for this meeting: [www.nevadaddcouncil.org](http://www.nevadaddcouncil.org/)
* The recording of the meeting may be requested for detailed information by emailing [elmarquez@dhhs.nv.gov](mailto:elmarquez@dhhs.nv.gov)
* Bolded text under a heading indicates an action taken by the NGCDD.

# Introductions

Committee Members Present: Kimberly Palma-Ortega, Committee Chair; Santa Perez, Vice Chair; Jennifer Frischmann; Jack Mayes; Art Reitz; Vivian Turner

Committee Members Absent: Lisa Bonie

NGCDD Staff Present: Ellen Marquez, Self-Advocacy Coordinator; Catherine Nielsen, Executive Director; Marisol Rivas, Project Manager

# Call to Order

Meeting was called to order by Evaluation Committee Chair, Kimberly Palma-Ortega, at 10:03 a.m.

Executive Assistant, Ellen Marquez verified the agenda for this meeting was posted to the appropriate locations on May 2, 2022.

# Public Comment

Ms. Palma-Ortega asked if there was any public comment.

* Jennifer Frischmann stated the Henderson Pride Festival is May 21, 2022 and Aging and Disability Services (ADSD) will be at this event. She stated ADSD will also be at the Pride Festival in Reno in July.
* Catherine Nielsen stated the Journey of Hope will be in June at the Boy’s and Girl’s Club in Carson City. Organizations can sign up for a vendor table and she will be sending out that registration information.

# Approval of Minutes from the February Meeting

Ms. Palma-Ortega asked if there was a motion to approve the February 10, 2022 minutes.

**Jack Mayes motioned to approve the February 10, 2022 minutes as written. Randall Owen seconded the motion. The motion carried unanimously.**

# Second Quarter Project Status Summary for Federal Fiscal Year (FFY) 2022

Ms. Palma-Ortega deferred this agenda item to Marisol Rivas, Projects Manager.

Ms. Rivas explained the staff transitioning in the office and reviewed the Second Quarter report located in the packet.

Ms. Rivas opened this item for discussion.

# Review, Discussion and Recommendations for Notice of Funds Available (NOFA) and In-House Projects.

Ms. Palma-Ortega deferred this agenda item to Ms. Nielsen.

Ms. Nielsen explained the two documents in the packet – Activities, Timeline and Funding Matrix. The first document shows “up to $60,000” in Objective 1.3. The second document shows “up to $40,000” in Objective 1.3. The change is due to having funds available for interpreters for the Partners in Policymaking classes. These funds were moved to Objective 2.4.

Ms. Nielsen opened this agenda item for discussion.

**Mr. Mayes motioned to recommend the Federal Fiscal Year 2023 budget as presented for full Council approval at the June 2, 2022 Council meeting. Mr. Owen seconded the motion. The motion carried unanimously.**

# Public Comment

Ms. Palma-Ortega asked if there was any public comment.

* Ms. Nielsen introduced Rebecca Ortiz. She will be joining our office as the Executive Assistance on May 23, 2022.
* Mr. Mayes stated meetings need to be coordinated as there are four meetings today which members need to choose to attend.
* Ms. Palma-Ortega requested public meetings be sent to the Council Members.

# Next Meeting Date

The next meeting is scheduled for August 11, 2022 at 10:00 a.m. via ZOOM.

# Adjournment

Ms. Palma-Ortega adjourned the meeting at 10:40 a.m.